



Professional Diploma in Cost Accounting and Budgeting

7 Months Programme

*Non-MQA Programme



About the Programme

Tailored for bookkeepers, accounting officers, and small business owners where participants learn to apply basic cost determination methods, basic accounting, basic budgets for planning purposes, as well as to prepare basic cost information to support short-term decisions, etc.

Subjects Offered

- Introduction to Business
- Principles of Management
- Financial Accounting 1
- Cost Accounting
- Introduction to Finance
- Business Data Analytic

Who is This for?

Book keepers, accounting officers, small business owners, ground to mid-level executives from other fields who are interested in Accounting & Budgeting

Delivery Mode

- **2** semesters over **7 months**;
- Guided face-to-face tutorial + online self learning mode;
- Complete a subject in **10 hours** (over 5 weeks)

Pathway to an Accredited Diploma

Professional
Diploma

Diploma in Business Administration

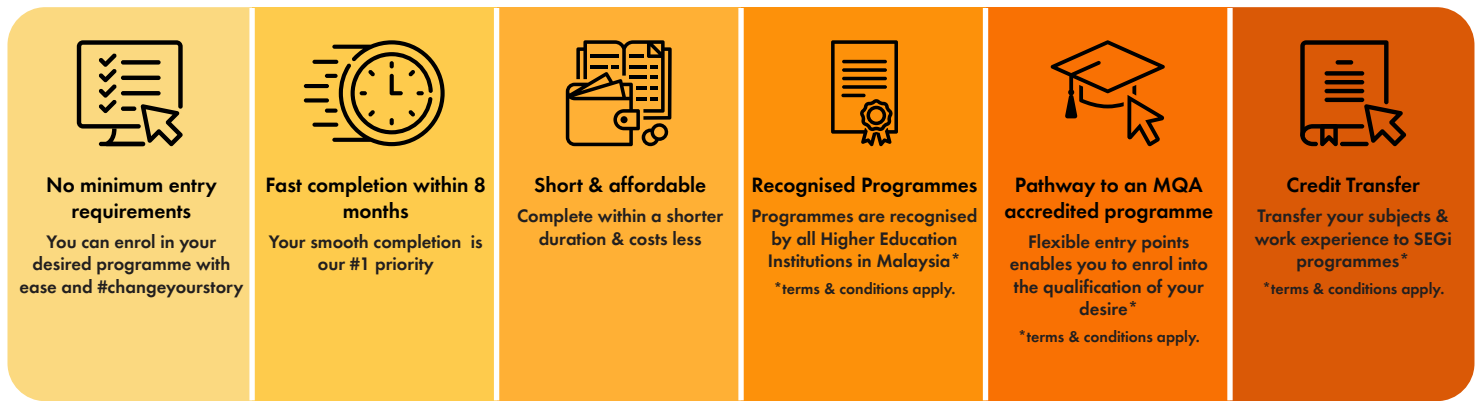
Fee Structure

First Professional Diploma: RM7,870
Subsequent Professional Diploma: RM4,910

Offered in



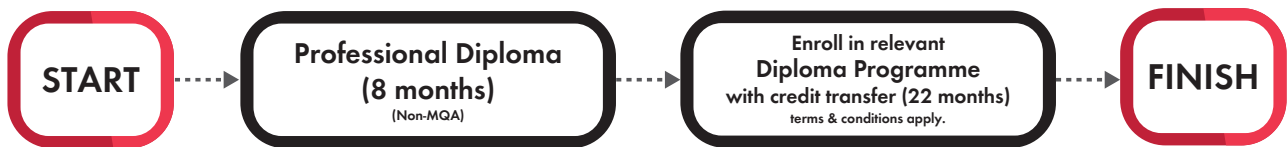
Why SEGi Professional Diploma?



Flexible Delivery Structure



Pathway to an Accredited Diploma



What Makes Us Different?

Difference	Full-time Diploma	Professional Diploma
Accredited Programme	MQA (recognition by the government for the purpose of employment in the public sector)	Non MQA (Widely accepted by private sector and can further studies to Full-time Diploma via APEL)
Duration	2 / 3 years	2 semesters over 7 months (for each Professional Diploma)
Financing	HRDF, PTPTN, EPF	HRDF
Mata Pelajaran Umum (MPU)	Applicable	No MPU
Academic Pre-Requisite	STPM/ A-Level / Foundation / Other equivalent	No need SPM, only need SKM or minimum 2-3 years industry experience
Approach to Learning	Academic	Emphasis on application of knowledge
Career Path	Academic	Industry
Learning Style	Rigid	Flexible
Certificate	Single Cert	Multiple Cert (Based on Level)